

# ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FIG 1-1-1

FROM:

Deputy Inspector General

EXTENSION

NO.

DATE

24 February 1976

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Associate Deputy Director for Administration

2/24

B

2.

3.

OL/LSD

4.

5.

STATINTL

6.

7.

8.

STATINTL

9.

10.

11.

12.

13.

14.

15.

What light can you shed?

[Redacted]

Acting EO-DDA

Distribution: (24 Feb 76)  
 Orig RS - Adse w/orig att  
 ① - DDA Subject w/orig att  
 1 - DDA Chrono w/orig att

Acting EO-DDA/ [Redacted]

Att: DD/A 76-0877, Memo to  
 ADDA fr Deputy IG dated  
 24 Feb 76, subject:  
 Use of IG Offices by  
 Night Force

76/0377

INSPECTOR GENERAL

76-0413

24 February 1976

MEMORANDUM FOR: Associate Deputy Director for Administration

SUBJECT : Use of Inspector General Offices by  
Night Force

1. For the last several months, from time to time, the offices of the Inspector General appear to have been used by the night force in the Agency for a private gathering place. Empty ashtrays fill up and food containers are deposited in the wastepaper baskets. Some of the doors (which were left unlocked at normal closing time) were found locked in the morning, suggesting that all the doors were locked against others at some point during the evening. Some pieces of minor office equipment have been missing from time to time, most recently a staple remover from my desk drawer, and a light bulb from a table lamp. Candy has been removed from desk drawers, as well as items from a small refrigerator.

2. We have no way of knowing whether it is the char force, the guards, or others who use our space, but it probably is a matter of interest to management to determine who it is and what use is being made of this office space during duty hours.

  
Deputy Inspector General

STATINTL

ADMINISTRATIVE USE ONLY

TRANSMITTAL SLIP		
TO:		
ROOM NO.	BUILDING	
REMARKS:		
<p>Security rack <del>522</del> FPO's</p> <p>Security <del>FFO</del> SDO and GSA reformer (non police type). FPO's in there.</p>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241  
1 FEB 55

REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)